



NOTICE TO VACATE

Property Address: _____

Tenant(s): _____

Date of notice given: _____

Vacating date: _____

(14 days required if ending fixed term or 21 days required if on a continuing lease)

Contact numbers/email: _____

**Forwarding address
(For Bond refund)** _____

**Bank Account details:
(For Bond refund)** _____

Tenant signature(s) _____

Please note:

You will be sent a letter in the next few days confirming your notice has been received and outlining the vacating procedures
